

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JULY 30, 2020**

Present: Mubarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurlley Wiecek

Absent:

Guests: Kirsten Barclay, Esq.

SPECIAL BOARD MEETING

The Board Meeting was called to order by Nelson Blish at 6:03 p.m.

BYLAWS REVIEW

- Technical amendments were made per the request of the CSO
- Motion to approve the revised bylaws by Miriam seconded by Kathy

Motion 200730.1

Upon a motion by Miriam Miranda-Jurado and duly seconded by Kathleen Hurlley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the revised Bylaws.

Discussion related to the reference of “site” on page 12. It was determined that revising to “physical site” will provide better clarification.

Upon a motion by Lee Tutt and duly seconded by Kathleen Hurlley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the revision to the Bylaws on page 12 with the addition of the word “physical” before the word site.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 200730.1 passed 8 to 0

SCHOOL REOPENING PLAN

- Shared highlights of the plan
 - Guidance was provided by multiple sources
 - 17 key elements need to be included
 - Plans to keep members of the community safe with engaging learning opportunities
 - Putting in place City, State and Federal guidelines
 - Received input from CEI
 - Thorough review to make sure everything is included
 - Updates will be made
 - Communication will be a priority
 - ✓ Translating in different languages
 - Training workshops will be held to help with identification of symptoms
 - Parent and Family Engagement Coordinator will touch base with our families once per week
 - If a student has any signs of COVID, families will not send student(s) to school and will contact UCCS
 - Daily temp checks of student and staff prior to entering
 - ✓ Any concerns will be isolated in a separate room
 - Staff is being asked to complete a health assessment form on Google Doc
 - Wearing masks in the building is compulsory – staff members cannot fulfil their job requirements unless a mask is worn
 - Setting up six foot distancing in all classrooms
 - No sharing of resources
 - No movement between classrooms
 - Wednesday deep cleaning between A group and B group – with extensive cleaning every day
 - Ordering signs and posters highlighting hand washing instructions to be placed strategically around the building
 - Teachers will provide guidance for proper handwashing for their students
 - Masks are required to be worn on the bus
 - Ordering items and hand sanitizer through the State
 - Family members will be allowed to sit together on the bus – all others distanced

- Staff will be focused on identifying any possible signs of illness and students will be sent directly to the nurse's office for assessment

Marquez Elem

- Professional Development and cross training of the entire staff planned
 - Training to be focused on looking for signs of illness in students
 - Proper hand washing and health hygiene
- Classrooms will be provided with touch-free trash receptacles
- Preparing a schedule that limits the spread and cross contamination – staggered bathroom schedules
- Ensure disinfection of student desks, telephones, student tables
- Safety drills will happen on a more frequent basis to ensure that all students are participating in safety drills in spite of different attendance schedules
 - Will maintain social distancing for lock down drills
- Developed a plan using multiple doors for student entry/exit – arrival and departure from buses and bathroom breaks created for specific students to limit contact (students will use doors closest to their classroom doors)
- Food Service
 - Nutrition will be provided through grab and go meals – students to pick up at departure and will last until the return to campus
 - Food Service staff will wear and change disposable gloves, gowns, and goggles when delivering food to classrooms
 - Using all disposable trays and utensils and no touch trash cans
 - Water bottles must be filled up at home – limit the use of water fountains
- Technology component and connectivity
 - 24/7 IT onsite support to assist with software/hardware issues with virus prevention that could damage our network – support for the remote management piece
 - Conducting a survey – calling each family/student to identify any barriers to student access
 - Families will have access to the internet and equipment is able to support remote learning and distance learning
- PD – intense to educators and all staff – best practices for online instruction

Lynn McCarthy:

- Student Success Team will operate on campus as if all students are back – with two Help Zones
- Will be assigning the Help Zone staff through the Counselor, Social Worker, and Dean of Students

- On campus or off campus, each student will have a “go to” staff connection
- Mandated counseling will be in place whether online or in the school building
- The social/emotional piece in place through the Student Success Team by making regular connections with families for updates and trouble-shooting and behavior issues in the home

Chris Vernon and Michael Samuel:

- Hybrid model planned
 - A group and B group
 - ✓ Group A attends Mondays and Tuesdays
 - ✓ Group B attends Thursdays and Fridays
 - ✓ Wednesday is a remote day for all
 - Every student will be offered a minimum of two days per week in the school if the hybrid option is chosen by the family
 - Three days remote learning
- Special Education and ELL students will have the option to come all four days in the school: Mondays, Tuesdays, Thursdays and Fridays
- We will provide a solid education for all students
- Curriculum will be consistent in the classroom as well as taught to all remote learners
- No students will be transported to school on Wednesdays allowing for a thorough cleaning
- Social distancing will be in place in classrooms with no more than 12 students per classroom

Lynn McCarthy:

- Athletics and Extracurricular Plans
 - UCCS is not planning on any fall sports
 - No outside groups will be allowed to use our facility
 - No family nights
 - ✓ Zoom events will be considered
- Considering the possibility of time for remote students to meet their new teachers individually with masks and social distance in place
- If families of Special Education or ELL students do not take the opportunity for in school education for all four days, Special Ed teachers will make the mandated time to meet with those students remotely
- Staffing
 - We are staffed with all qualified and certified teachers while still seeking a 3rd and 5th grade teacher
 - Danielson framework clusters to be continued for our Teacher Evaluations

- Will be splitting curriculums between teachers: ELA/Social Studies and Math/Science
- High level PD schedule planned with the leadership team along with CEI
- Sessions planned related to trauma

Motion 200730.2 Upon a motion by Julie Boland and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the School Reopening Plan.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 200730.2 passed 8 to 0

CEO EVALUATION/BONUS

- Kathy went through the CEO’s accomplishments this year
- Summary provided to individual board members
- Governance approved of the bonus that was in CEO’s contract this year

Motion 200730.3 Upon a motion by Julie Boland and duly seconded by Kathleen Hurley Wiecorek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the CEO Evaluation and Bonus.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 200730.3 passed 8 to 0

Motion 200730.4 Upon a motion by Julie Boland and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 6:55 p.m.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 200730.4 passed 8 to 0

NEXT BOARD MEETING: August 13, 2020