

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, AUGUST 13, 2020**

Present: Mubarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Absent: Kathleen Hurley Wiecek

Guests: Kirsten Barclay, Esq., Michael Kohlhagen

Media Notification: The Democrat and Chronicle was notified of the August 13, 2020 meeting on August 7, 2020. Public notice was also posted in the school newsletter and on the school website.

BOARD MEETING

The Board Meeting was called to order by Nelson Blish at 6:05 p.m.

Motion 200813.1 Upon a motion by Julie Boland and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the July 9, 2020 minutes.

Voting in the affirmative: Mubarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.1 passed 7 to 0

Motion 200813.2 Upon a motion by Julie Boland and duly seconded by Miriam Miranda-Jurado, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the July 30, 2020 minutes.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.2 passed 7 to 0

LEADERSHIP TEAM REPORT:

Lynn McCarthy:

- Ongoing planning for the Professional Learning Institute which will be held for the next two weeks
 - Team building exercises related to core beliefs
 - Personal life as an educator – very powerful related to what you learn about yourself and others
 - Sessions related to trauma
 - Helping students self-regulate
 - Growth mindset
 - Confronting our assumptions
 - Specific work with the curriculum
 - ✓ Wit and Wisdom
 - ✓ Eureka Math
 - ✓ iReady – learning to look at data for review
 - Final agenda will be shared with staff by later tonight or tomorrow morning with plans to share with all BOT members as well
- Teachers will be in the building working on their laptops in their rooms – all training will be held with social distancing in place
 - Small numbers of staff will be in spaces for small gatherings
- Working with CEI on planning for a school improvement template
 - Setting our school improvement goals
 - Plans for gathering student data
 - Further promotion in the right direction for the school
- Anticipating enrollment at approximately 400 students
 - Currently down by ten students at 390 students with some openings confirmed for filling
 - Requesting response time of 48 hours
- Benchmarks are being finished with the Charter Renewal application due tomorrow
 - Some pieces were submitted in the prior renewal and updated
 - Very confident going forward with our application and the changes being made

Chris Vernon and Michael Samuel:

Michael Samuel:

- As plans are changing daily, UCCS is prepared to make wise decisions for our teachers and families

GOVERNANCE COMMITTEE – Julie Boland

- Met to discuss application from prospective board member (UCCS parent Felicia Dees)

Motion 200813.3

Upon a motion by Julie Boland and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Urban Choice Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or Federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, has voted to select Felicia Dees as a member to its Board of Trustees, with a term expiring on June 30, 2023, pending approval by NYSED. The resolution approving Felicia Dees is adopted upon NYSED's approval.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.3 passed 7 to 0

Motion 200813.4

Upon a motion by Julie Boland and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the seating of Miriam Miranda-Jurado as a UCCS BOT member for a second term expiring on June 30, 2023.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.4 passed 7 to 0

Motion 200813.5 Upon a motion by Julie Boland and duly seconded by Mubarak Bashir, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the seating of Bliss Owen as a UCCS BOT member for a second term expiring on June 30, 2023.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.5 passed 7 to 0

FINANCE COMMITTEE – Bliss Owen

- Second quarter results received from RACF indicating a partial recovery of the first quarter loss in the amount of \$78,000
- A potential adjustment for depreciation - accrued over \$14K
- The Finance Committee will meet with the auditors to review and discuss the final results

BUILDING COMMITTEE

- Miriam shared how happy she is that UCCS has a new home

CHAIR REPORT

- The Charter School Office is allowing for some changes for the UCCS BOT:
 - Recognized the need for continuity and experience of the officers seated
 - ✓ Bliss Owen will continue as an officer as Treasurer

- ✓ Nelson Blish will continue as an officer as Board Chair until December 31, 2020
- Three current BOT members will continue to serve: Mubarak Bashir, Miriam Miranda-Jurado and Bliss Owen
- Chair shared hope that the other board members will stay engaged with UCCS in other ways with plenty of assistance needed – committees, volunteering, etc.
- If any are interested, suggested discussions planned with the CEO to determine needs/placements

Michael Kohlhagen:

- Shared that the CEO and entire Leadership Team have done an exceptional job working with CEI to complete the charter renewal application
- Instructional changes that are in place/planned are very exciting
- All involved are impressed with the team and the future of the school
- Recommendations will be shared in the near future
 - There are some strong/diverse/engaged professional candidates interested in serving on the BOT
 - ✓ Awaiting confirmations and will meet with the Governance Committee and then share with the entire BOT

PUBLIC COMMENTS

- Julie extended her appreciation to UCCS and shared how much she will miss serving on the BOT

Motion 200813.6 Upon a motion by Megan Bosco and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 6:41 p.m.

Voting in the affirmative: Murbarak Bashir, Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 200813.6 passed 7 to 0

NEXT BOARD MEETING: September 10, 2020